



Wedding Planning Checklist



EVENT DETAILS

Date: _____ Time: _____ Venue: _____
Guest count: _____ Theme: _____



VENDORS & CONTACTS

- | | |
|--|---|
| ☐ Venue booked | ☐ Florist: _____ |
| ☐ Photographer: _____ | ☐ DJ/Band: _____ |
| ☐ Videographer: _____ | ☐ Wedding planner: _____ |
| ☐ Catering: _____ | ☐ Officiant: _____ |

✓ TO-DO THIS WEEK

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____



BUDGET TRACKER

Total budget: \$_____ Spent so far: \$_____ Remaining: \$_____



GUEST LIST STATUS

Invitations sent: _____ RSVPs received: _____ Confirmed: _____ Declined: _____



IMPORTANT DEADLINES

Final headcount: _____ Menu selection: _____ Final payment: _____



NOTES
