

TASK PRIORITY

Date: _____

HIGH PRIORITY - DO FIRST

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

MEDIUM PRIORITY - DO NEXT

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

LOW PRIORITY - DO LATER

- ☐ NOTES: _____
- ☐ _____
 - ☐ _____
 - ☐ _____
 - ☐ _____
 - ☐ _____